



Risk Evaluation, Emergency Planning, and Collections Care for Tribal Cultural Institutions Professional Development Certificate

Mystic Lake Center/Mystic Lake Casino, Prior Lake, Minnesota
October 8-11, 2018

Two levels of certificates are offered. The two-day Basic Certificate Program covers the principles of risk assessment, how to evaluate threats, and how to conduct a risk assessment. The four-day Expanded Certificate Program also covers seven hours of training focused on preventative conservation and collections care.

Participation is by application and is limited to 25 people. Applicants may request funds for travel and lodging.

To apply, click [here](#).

CERTIFICATE REQUIREMENTS

1. In advance of the training sessions, read a short emergency planning primer and participate in two question and answer webinar sessions covering the risk assessment process.
2. For the Basic Certificate, attend the two-day Risk Evaluation Training
3. For the Expanded Certificate, attend the two-day Risk Evaluation Training and the Collections Care sessions at the ATALM conference (see below).
4. Post-workshop, submit a completed emergency plan and participate in a 15-minute phone call or Skype session with an instructor to go over plan comments/questions and timeline for plan updates.
5. Complete an evaluation survey and write a brief report.

Certificates will be provided after your special project and report are received.

SCHEDULE

Basic Certificate Schedule (two days of training)

This training is provided by the Foundation of the American Institute for Conservation and is funded by the United States Department of the Interior. There are no registration fees for applicants accepted into the basic program. Funding is available for lodging and travel expenses for participants in the Basic Certificate Program.

- Monday, October 8, 9:00 a.m.-5:00 p.m. – *Risk Evaluation and Emergency Planning Workshop*, Mystic Lake Event Center
- Tuesday, October 9, 9:00 a.m.-5:00 p.m. – *Conducting a Site Evaluation: Site Visit to a Local Institution*

Expanded Certificate Schedule (four days of training)

Participants must be registered for the ATALM conference. Registration fees are \$300 for members and \$325 for non-members. No funding is available for the extended program.

6. Monday, October 8, 9:00 a.m.-5:00 p.m. – *Risk Evaluation and Emergency Planning Workshop*, Mystic Lake Event Center
7. Tuesday, October 9, 9:00 a.m.-5:00 p.m. – *Conducting a Site Evaluation: Site Visit to a Local Institution*
8. Wednesday, October 10, 9:00 a.m.-5:00 p.m. - Collections Care sessions at ATALM
9. Thursday, October 11, 9:00 a.m.-5:00 p.m. - Collections Care sessions at ATALM

COURSE OUTLINE

For the Expanded Certificate Program, If multiple sessions are offered at the same time, you may choose the one most appropriate to your needs. In the event there is a conference session you wish to attend that is not a part of the programs listed below, you may substitute a webinar. The goal is to ensure a minimum of 20-hours of training in whatever format best works for you.

To view descriptions for each session, please refer to the program book available at www.atalm.org. Sessions are identified by number.

Monday, October 8		
Number	Time	Title
1	9:00 a.m.-5:00 p.m.	Risk Evaluation and Emergency Planning for Tribal Cultural Institutions
Tuesday, October 9		
Number	Time	Title
6	8:00 a.m. - 5:00 p.m.	Risk Evaluation Field Trip
Wednesday, October 10 (If multiple sessions are offered at the same time, you may choose the one most appropriate to your needs)		
Number	Time	Title
108	11:00 a.m.-12:00 Noon	Safeguarding Cultural Heritage from Theft and Other Risks
113	11:00 a.m.-12:00 Noon	Safely Handling Art and Artifacts in Native Collections
114	11:00 a.m.-12:00 Noon	Custom Boxes and Dividers for Artifacts
206	1:45 p.m.-2:15 p.m.	Woven Stories: The Navajo Textile Project
207	1:45 p.m.-2:15 p.m.	Engaging Community Members in Preserving, Protecting, and Documenting Family Heritage
210	1:45 p.m.-2:15 p.m.	Roundtable Discussions
310	2:30 p.m.-3:30 p.m.	Conserving and Cleaning Feathers: A Hands-on Introduction
311	2:30 p.m.-3:30 p.m.	Photographing Your Collections
312	2:30 p.m.-3:30 p.m.	Extending the Life of Circulating Library Collections (Session 1 of 2)
408	4:00 p.m.-5:00 p.m.	An Online Tool for Customized Disaster Plans
413	4:00 p.m.-5:00 p.m.	Surface Cleaning for Textiles and Garments
414	4:00 p.m.-5:00 p.m.	Extending the Life of Circulating Library Collections (Session 2 of 2)

Thursday, October 11

(If multiple sessions are offered at the same time, you may choose the one most appropriate to your needs)

Number	Time	Title
510	9:15 a.m.-10:15 a.m.	Caring for Culturally Sensitive Paper Documents (Session 1 of 2)
511	9:15 a.m.-10:15 a.m.	Safely Labeling Museum Objects
609	11:00 a.m.-12:00 Noon	After the Disaster: Creating a Silver Lining
610	11:00 a.m.-12:00 Noon	Caring for Culturally Sensitive Paper Documents (Session 2 of 2)
611	11:00 a.m.-12:00 Noon	Care and Curation of Basketry
612	11:00 a.m.-12:00 Noon	Four Flap Enclosures for Library and Archival Materials
706	1:30 p.m.-2:00 p.m.	Respectful Handling and Storage of Sacred Medicine Bundles
810	2:15 p.m.-3:15 p.m.	Caring for Collections Made From Hide
811	2:15 p.m.-3:15 p.m.	Introduction to Making Custom Mannequins (Session 1 of 2)
812	2:15 p.m.-3:15 p.m.	Protecting Fragile Archival Materials
907	3:45 p.m.-4:45 p.m.	The Preservation Assessment: A Vital Tool for Small Institutions
910	3:45 p.m.-4:45 p.m.	Creating Supportive Inserts for Baskets
911	3:45 p.m.-4:45 p.m.	Introduction to Making Custom Mannequins (Session 2 of 2)
912	3:45 p.m.-4:45 p.m.	Using Magnets in Exhibition Mountmaking

SPONSORS

